

RULES AND REGULATIONS

- 1) There can be 100 shares or more. Each share costs £20.00 per annum. Your number is 90.
- 2) Any references to WHSGPTA shall refer to the Westcliff High School for Girls Parent Teacher Association. Any Reference to the Executive Committee or Committee shall refer to the Executive Committee and Committee of the Parent Teacher Association.
- 3) Membership of the 100 club (herein referred to as "The Club") is for a minimum of one year and each member is allocated a Number for each £20.00 share.
- 4) All members of the club must be over 18 years of age. Any person may purchase share(s) at a cost of £20.00 each per annum in a single annual payment of £20.00, which is deemed to be a donation to the Club's funds. The Club's membership year starts on the 1st January.
- 5) Each numbered share is entitled to one prize in each monthly draw.
- 6) The prize draw will take place monthly at any meeting of the Parent Teacher Association (herein referred to as "PTA"), or event in the school at which two or more PTA members or staff are present.
- 7) Details of prize-winners will be e-mailed to members who provide their e-mail address to the 100 Club Treasurer, or available from the 100 Club Treasurer on request.
- 8) If subscription is paid by Standing Order, funds should reach the bankers for the Club before the 7th January. Where the subscription is not made by Standing Order the Treasurer should receive the subscription by the 18th January so that membership can continue.
- 9) If any member fails to renew their membership the shares will be resold.
- 10) The annual subscription less the "prize fund" and expenses will form part of the donation from the Parent Teacher Association to the school.
- 11) The prize fund will be calculated as 50% of annual subscriptions. The prize fund will be divided by 12 to calculate the monthly prize fund. In each month there will be 3 prizes calculated as follows: - First Prize 50% of monthly prize fund, Second Prize 30% of monthly prize fund and Third Prize 20% of monthly prize fund (all prizes will be rounded down to the nearest whole pound).
- 12) For instance: 120 members = £2,400 subscriptions.
Prize Fund £1,200
Monthly Prize Fund £100
First Prize £50
Second Prize £30

Third Prize £20

- 13) If the prize fund is equal to or less than £600, in each month there will be 2 prizes calculated as follows: - First Prize 60% of monthly prize fund, Second Prize 40% of monthly prize fund (all prizes will be rounded down to the nearest whole pound).
- 14) For instance:
 - Prize Fund £600
 - Monthly Prize Fund £50
 - First Prize £30
 - Second Prize £20
- 15) The Committee shall only alter the above Rules and Prizes after ratification at the Annual General Meeting of the WHS GPTA or at an Extraordinary meeting called for that purpose.
- 16) The 100 Club Treasurer will be responsible for the financial affairs of the 100 Club and shall present audited income and expenditure accounts for the financial year ending 31st December at the AGM of the PTA.
- 17) The 100 club Treasurer will be elected annually at the WHS GPTA AGM. Any member of the WHS GPTA is eligible to stand as 100 Club Treasurer.
- 18) Monies of the 100 Club shall be credited to a Bank account in the name of the Association or in such investments as the Executive Committee shall determine.
- 19) Copies of these rules will be given to all new members and be available for inspection.
- 20) Names and Addresses of all members may be held on computer and details will not be divulged to any other person apart from those serving on the Committee.