

## **Admission Arrangements for Year 12 Entry and Transfer from Year 11**

The offer of a place in the Sixth Form at Westcliff High School for Girls is dependent on meeting the general entry requirements and relevant subject grades.

### **1. INTERNAL APPLICANTS**

Places are available to all our own Year 11 pupils who would like to join our Sixth Form and meet the Admissions Criteria for entry.

### **2. ADMISSIONS CRITERIA**

All applicants must attend an advisory meeting with a senior member of staff to help them select an appropriate course and offer them guidance on completing the entry form.

All applicants must return a completed application form.

All applicants must meet the individual requirements for any subject they wish to study as detailed in the sixth form Course Outlines Booklet.

All applicants must be able and willing to study a minimum of four subjects at AS level plus an AS level in General Studies or Critical Thinking.

Applicants will not be accepted for entry if, once the timetable is constructed, they can not study at least four subjects plus General Studies or Critical Thinking.

All applicants must have at least a grade C in Mathematics and English and achieve a total of at least ten points in eight GCSE examinations. (A\* = three points, A = two, B = one), (short courses equate to half a GCSE and half the points).

Points may also be gained from Applied GCSE's and intermediate level GNVQ's.

A double award Applied GCSE equates to a single award full course GCSE.

A double award intermediate GNVQ gains two points for a distinction and one point for a merit.

A double award intermediate GNVQ or a double award Applied GCSE will count as one of the eight GCSE's when working out the points total.

### **3. EXTERNAL APPLICANTS**

The number of external students accepted varies from year to year according to the number of Year 11 students from Westcliff High School for Girls expected to take up places. The formal statement says the planned Admissions number is twenty five but this is a minimum figure and the School regularly exceeds this number. There is a limit to the numbers of boys we can accept as there is no intention to significantly alter the character of the school.

The schools published admissions number for those being admitted to the school for the first time is twenty five.

Male students will not make up more than 10% of each year's intake. If the number wishing to join the Sixth Form exceeds this number, applicants will be offered places in a rank order based on their best eight GCSE predicted grades using the points criteria detailed in Section 2.

On receipt of applications a reference will be requested from the student's current school, to include estimates of GCSE grades. Offers will be made directly to students where the estimated grades justify this. Where estimated grades do not suggest suitability for our Sixth Form, applicants will be notified at once.

Where more external applicants successfully meet the Admissions Criteria than there are places, the oversubscription criteria in Section 4 will apply.

The normal closing date for applications is the end of the autumn term. Applicants receiving offers will be expected to confirm acceptance within four weeks and no later than the February half term holiday. Changes to subject choices will be possible after confirmation only if there are vacancies in subject groups. All those holding offers will be expected to attend the Sixth Form Induction Programme at the end of June.

The number of external applicants may exceed the published admissions number when there are places available on each of the subjects an applicant wishes to study.

### **4. OVERSUBSCRIPTION CRITERIA FOR EXTERNAL CANDIDATES**

Preference will be given in order on the following basis:

4.1 Looked After Children who have achieved the minimum entry criteria for external applicants for a year's intake.

4.2 The best eight GCSE examination score achieved by the applicant.

In the event that a decision cannot be reached, the overriding tie-breaker will be distance from home to school measured in a straight line between the pupil's home and the nearest pupil entrance to the school.

### **Admissions Arrangements for Year 13 Entry**

Entry into the Sixth Form at the end of AS courses is permitted only if a place is available. A Level courses begin in mid June so it is desirable to start then. If this does not happen, a requirement of entry will be the prompt and efficient completion of A Level work taught in the summer term.

#### **1. ADMISSIONS CRITERIA**

All applicants must attend an advisory meeting with the Head of Sixth form.

All applicants must return a completed application form.

On receipt of applications a reference will be requested from the student's current school, to include estimates of AS grades.

All applicants must have the minimum GCSE entry requirements for Sixth Form Entry (see above)

All applicants must meet the individual GCSE requirements for any subject they wish to study.

Where a student has studied any subject with a different examination board, entry is dependent on the ability to transfer the award to a different board.

No student will be allowed to continue into Year 13 unless they have achieved grade D or better at AS Level in that subject.

All applicants must bring their AS results into school to be copied before the start of Year 13. Should a student fail to achieve the minimum AS grade for any subject they will not be permitted to continue even if they have attended the A Level lessons in June and July.

All applicants must have three viable A Level courses in September to continue into Year 13.

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