

January 2010

Dear Parent/Guardian

**YEAR 12 & 13 ACTIVITY DAY 26<sup>TH</sup> MARCH 2010**

As part of your daughter's Advanced Level course in Art and Design and in line with our programme of Activity Days, we have arranged a visit for our Year 12 & 13 Art students to The Saatchi Gallery, London on Friday 26<sup>th</sup> March 2010. This will provide an ideal opportunity to gather information and make sketches to enhance students' work for this year's examination.

We will be travelling by coach. Students are requested to gather in the private road in front of the school by 8.50 am. We will be returning at approx 4 pm. The students will be unsupervised during the lunch period and are required to bring sufficient money to purchase lunch at one of the nearby food establishments.

The cost of the trip is £12.00 which includes transport and insurance.

Please pay for this trip using ParentPay. If you have any problems making payment on ParentPay please telephone Mrs Martin or Mrs Emery on 01702 476026 to make payment over the telephone.

As with most school trips we are only allowed to ask parents to make a voluntary contribution towards the cost. **This payment is not compulsory, but if insufficient voluntary contributions are raised to fund the visit, then it will be cancelled.**

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of the trip:

- Income Support (IS)
- Income Based Jobseekers Allowance (IBJSA)
- Support under part VI of the Immigration and Asylum Act 1999;
- Child tax Credit, provided that Working Tax Credit is **not** also received and the family's income (as assessed by Her Majesty's Revenue & Customs) does not exceed £16,040 (Financial Year 2009/10);
- The guarantee element of State Pension Credit; and
- An income related employment and support allowance that was introduced on 27 October 2008.

**Payment is required no later than Sunday 21<sup>st</sup> February 2010. Please note that it is also now a requirement that you tick the 'parental consent' box on ParentPay to confirm that your daughter will be attending this trip.**

Yours sincerely

Miss E Jardine  
Art Department