

June 2010

Dear Parent/Guardian

### **KS4 Textiles Trip, Milan 2010**

The school is running a 4 day Educational Trip for KS4 GCSE Textiles students from Monday 25th to Thursday 28th October 2010, in Milan, Italy. The Trip involves tours at the Galleria Vittorio Emanuele, which connects the squares of La Scala and Il Duomo and has a glass dome which forms a roof over elegant cafés and fashionable boutiques, but also at the Golden Rectangle which runs between Via Monte Napoleone and the Via Della Spiga and features a dizzying array of shops with international names like Gucci, Armani, Prada, Tiffany and Vuitton. Both venues will provide students with inspiration for their own work.

**The cost of the trip will be £374.00** per student, based on 2 students sharing a room at the Hotel Ornato for 3 nights. The price includes return coach travel from the school to Gatwick Airport, flights, airport departure taxes, return airport transfer in Milan, 3 nights' accommodation on bed and breakfast basis, 24 hour emergency assistance service and museum booking service. The price is based on twenty-eight students travelling. If there are fewer than twenty-eight students travelling the price per student may increase slightly. A non-refundable deposit of £100.00 will be required.

The trip is being booked with European Study Tours. They have 27 years experience in educational travel and their priority is the health and safety of our group. As well as being a fully bonded member of ABTA and ATOL they operate a Safety Management System, as recommended by the DCSF.

Please complete and return the slip below, together with confirmation that the **non refundable deposit of £100.00 has been paid on ParentPay, by Sunday 27<sup>th</sup> June** in order for us to confirm our booking and obtain suitable flights and accommodation (we understand that this is a short deadline, however the flights are very popular and can only be held for a short period of time. The second payment of £137.00 will be due by July 31<sup>st</sup> and the final payment of £137.00 by Friday 17<sup>th</sup> September.

Please pay for this trip using Parent Pay. If you have any problems making payment on ParentPay please telephone Mrs Emery on 01702 476026 to make payment over the telephone.

We hope you will support this extremely worthwhile activity. As you will appreciate, we could find it necessary to cancel this activity if enough students cannot take part, but we have had very positive responses from the students so far.

The coach will leave school on the Monday for Gatwick Airport. Departure and return times are to be confirmed as the flight times are not yet available, but I shall send out another letter as soon as this information is known.

A valid passport will be necessary together with a valid European Health Insurance Card (formerly E111). Application for the EHIC can be made online at [www.ehic.org.uk](http://www.ehic.org.uk). Please also provide a photocopy of your daughter's passport so that the correct information can be passed onto the tour company – this can accompany the reply slip. Alternatively, your daughter may bring her passport to the school office so that a photocopy can be made.

Yours faithfully

Miss M Matsi  
Teacher of Textiles

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Return to box outside school office

**WESTCLIFF HIGH SCHOOL FOR GIRLS**

**GCSE TEXTILES TRIP TO MILAN, ITALY - 25<sup>TH</sup> TO 28<sup>TH</sup> OCTOBER 2010**

I hereby give permission for my daughter \_\_\_\_\_ of Form \_\_\_\_\_ to participate in the Textiles Trip to Milan, Italy.

I agree to pay the non-returnable deposit of £100.00 on ParentPay by 27<sup>th</sup> June 2010 and agree to pay the 2<sup>nd</sup> payment of £137.00 by 31st July 2010 and the balance of £137.00 by 17<sup>th</sup> September 2010.

Student's Age on 25<sup>th</sup> October 2010: \_\_\_\_\_ years D.O.B.: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

\*My daughter does not / does have a special dietary requirement.

Specify diet/food allergies

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Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Parent/Guardian)

(\*Please delete as necessary)