

July 2010

Dear Parent/Guardian

I am writing to confirm that your daughter has been accepted on the Geography trip to New York during the 11th – 16th April 2011.

European Study Tours Ltd have now confirmed our flights for the trip as follows:

11 April 2011: American Airlines 115 leaving London Heathrow at 08:30 arriving New York (JFK) at 11:00.

15 April 2011: American Airlines 104 leaving JFK 20:10 arriving London Heathrow on 16 April 08:25.

As you can see from the flight times, an early start will be required for the 3 hour check-in at Heathrow. It is anticipated we will need to leave WHSG at 4.30 am on Monday 11 April. Further confirmation of the coach times to and from the airports will be provided nearer the time.

With regards to the balance being paid for your daughter's trip, it is recommended that the balance of £700 is paid in instalments via ParentPay as follows:

£150.00 August 2010
£150.00 September 2010
£150.00 October 2010
£150.00 November 2010
£100.00 December 2010

I will write again nearer the time arranging a trip meeting in order for you to meet the members of staff who will be accompanying the trip as well as for you to raise any concerns.

Finally may I please ask that you arrange a copy of your daughter's passport to be sent in to the school office at your earliest convenience.

Yours sincerely

Miss B Habib
Geography Department