

February 2010

Dear Parent/Guardian

The Politics Department has organised a trip for Year 12 to the Houses of Parliament on Friday 26<sup>th</sup> March 2010. The visit will involve a tour of Parliament. The visit will be highly beneficial as students will gain a greater understanding of the workings of Parliament and how legislation becomes law.

The coach will leave the school at 8.15am sharp and return by 4.30pm. The cost of this trip will be £13.00 which includes travel by coach and insurance.

As with most school trips we are only allowed to ask parents to make a voluntary contribution towards the cost. **This payment is not compulsory, but if insufficient voluntary contributions are raised to fund the visit, then it will be cancelled.**

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of the trip:

- Income Support (IS)
- Income Based Jobseekers Allowance (IBJSA)
- Support under part VI of the Immigration and Asylum Act 1999;
- Child tax Credit, provided that Working Tax Credit is **not** also received and the family's income (as assessed by Her Majesty's Revenue & Customs) does not exceed £16,040 (Financial Year 2009/10);
- The guarantee element of State Pension Credit; and
- An income related employment and support allowance that was introduced on 27 October 2008.

Please pay for this trip using ParentPay. If you have any problems making payment on ParentPay please telephone Mrs Martin or Mrs Emery on 01702 476026 to make payment over the telephone. **Payment is required no later than 21<sup>st</sup> February 2010. Please note that it is also now a requirement that you tick the 'parental consent' box on ParentPay to confirm that your daughter will be attending this trip.**

Yours sincerely

Mr T Cains